

## CALL FOR PROPOSALS: WORKSHOPS

### Year-round submission

The **Center for Interdisciplinary Research (ZiF)** is Bielefeld University's Institute for Advanced Study. It offers opportunities—with respect to time, space, and funding—for outstanding interdisciplinary research. The “Workshop” format provides a funding opportunity for any kind of academic event, ranging from smaller gatherings that encourage intensive exchange (e.g. colloquia) to larger meetings (e.g. conferences) that discuss topics and questions in a broader interdisciplinary framework. The format is open to academics of all disciplines, based in Germany or abroad, who have at least completed a doctorate; they can apply with their idea and, if successful, hold an event at ZiF with an interdisciplinary and (preferably) international group.

### Funding Format

ZiF workshops are discussion-oriented, academic events of up to 14 days. Besides an infrastructure and organizational support, ZiF provides funding of *up to* 15,000 € for these events.

The selection criteria are:

- Interdisciplinarity,
- scientific quality and
- originality.

### Application

Applications can be submitted by scholars based in Germany or abroad; as a minimum requirement, they must have completed their doctoral studies. Proposals can be submitted by one person or a team of up to four people. For teams of more than one applicant, their disciplinary backgrounds should reflect the interdisciplinarity of the proposal. In terms of group composition, a gender balance appropriate to the disciplines involved is expected.

The application has to clearly demonstrate that the proposed interdisciplinary collaboration is required by the topic at hand; the mere involvement of different disciplines does not suffice. ZiF also encourages international participation.

There is no fixed deadline for applications; they are accepted throughout the year. However, they have to be submitted at least 10 months prior to the proposed event. Dates need to be coordinated with the ZiF Group and Conference Support ([zif-conferencesupport@uni-bielefeld.de](mailto:zif-conferencesupport@uni-bielefeld.de)) in advance.

The application should be submitted in the language of the event (English or German).

## Application Requirements

When submitting an application, we kindly ask you to consider the following formal criteria:

### 1. Cover Sheet

- Title of the event
- Name, affiliation, and address of all applicants; clear indication of a main contact
- Intended timeframe

2. **Summary of the project** in English; for applications submitted in German, we additionally require a German summary (up to 1,500 char., incl. spaces, approx. 1/2 a page).

3. **Event description** (max. 17,500 char., incl. spaces, approx. 5-7 pages)

- Research topic and questions
- Current state of research
- Justification for the interdisciplinary collaboration
- If applicable, please indicate planned publications expected from the event
- Discussion-oriented programme with names of speakers and topics, if already foreseeable
- List of prospective participants and their disciplines, affiliation, their specific expertise for the workshop/conference and the status of invitation/participation (not part of the character count)
- Reference list (not part of the character count)

4. **Short CV of all applicants**, including latest publications relevant to the event (up to 2 pages per applicant, incl. publications). CV of participants are not part of the application.

5. **Preliminary budget** (for orientation purposes; in case a grant is made, this budget will be checked and possibly adjusted by ZiF); if the project receives third-party-funding, please indicate so in the budget.

Please note that the total funding amount is *up to* 15,000 EUR; the exact amount granted is based on the financial needs of the proposed event (including factors such as duration and planned participants).

**Please send your application in one PDF file to:**

**Executive Director**

Prof. Dr. Jens Stoye

[zif-proposals@uni-bielefeld.de](mailto:zif-proposals@uni-bielefeld.de)

### Contact for organizational matters:

ZiF Group and Conference Support  
Sabine Mende

**Mail:** [zif-conferencesupport@uni-bielefeld.de](mailto:zif-conferencesupport@uni-bielefeld.de)

**Phone.:** +49 521 106-2769

### Contact for questions regarding the application process:

Dr. Anika Haverig  
Dr. Daniela Noll-Opitz  
Dr. Nadine Suttmöller

**Mail:** [zif-proposalsupport@uni-bielefeld.de](mailto:zif-proposalsupport@uni-bielefeld.de)